



Architectural Project Manager

Job Description

A Honolulu office is seeking an experienced Architectural Project Manager with specialized expertise in Education, Commercial, Housing Healthcare, Aviation and Department of Defense projects.

Desired Skills and Experience

The ideal candidate will be a Registered Architect in the State of Hawaii, or well on their way to being registered, with 5-8 years' experience. Experience with Education, Commercial, Housing, Healthcare, Aviation and/or Department of Defense project types is preferred, and the following characteristics are required:

- A passion for working collaboratively with clients to solve unique and complex challenges
- Experience with successfully leading/organizing a team of disciplines and consultants
- Ability to mentor young design professionals
- Ability to organize project design development and production delivery
- Ability to identify and address issues following protocol and procedure in order to reach the best resolution
- Working with governing authorities on obtaining building permits documenting code review and approvals
- Ability to work well under pressure, prioritize multiple projects and adjust work accordingly, often against fast deadlines
- Strong organizational and communication skills
- Knowledge in Revit, AutoCAD, and other software related to architectural field.

Work Environment:

- Office located in a neighborhood with parking
- On-site field investigation and observation during construction
- Work regular office hours, however may work long hours, nights and weekends due to tight schedules

Possible traveling for short duration of time, such as Guam, Japan, and other Pacific regions, depending upon location of the projects

Benefits:

- Medical/Dental
- Flexible hours
- Vacation/PTO pay
- 10 Paid Holidays
- Vehicle
- Mobile Phone
- API will pay any organization fees/dues that you are involved with on behalf of API (approved by President)